

**Florida Regional Service Conference  
May 18, 2008  
Tampa, Florida  
Tampa Fun Coast Area**

*Ad-Hoc Committee on Liability Insurance*

Group Name

Area

Region

Address of Meeting Location:

How many days a week is the meeting held:

1. Average Attendance

2. Meeting Times

3. How many exits

4. Are all exit doors clearly marked

5. Are exit doors equipped with panic hardware?

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6. How Many Fire extinguishers

7. How often are they serviced?

8. Is there a fire escape

9. Type of parking lot:

10. Is the parking lot well lit

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11. Do you have a written emergency evacuation plan?

12. If yes are the emergency evacuation procedures and floor plan posted

13. Have you established a central meeting point outside the building in case of emergency?

14. Does the emergency plan include notification of emergency services?

a. How Long at Current Address:

Current GSR:

Area RCM

Please have each GSR complete the attached form answering the questions relative to their meeting location. RCM's please bring to RSC as they are completed.

In LS

Sandy M.